

Board Meeting
26 April 2021. 19.00 hrs.

1. Attendees and Welcome

Directors Present: D Robertson, H Buchan, W Thow, J Lang, W Levack, A Moffat, C Palmer, H Wood

Staff Attending: L Manderson, A Warden

Guests (part-time): A Caldwell and C Tilbrook

2. Apologies

S Dawe

3. Proposed naming of the Woodland

Following a short presentation by A Caldwell and C Tilbrook, the Board unanimously agreed that the Woodland be named "Findlay Wood" in commemoration of Ian Findlay and in recognition of his significant achievements in developing native woodlands both locally and nationally, for his work in securing the purchase of Cultybraggan and the scale of his work during his time on the CDT Board including the development of the CDT woodland, and also his contribution to the wider Scottish environment.

AC and CT will communicate this decision to Ian's family.

AC and CT were thanked by the Chair for attending and the Board meeting progressed after they left.

4. Minutes of Last Meeting

Approved.

5. Health & Safety

- It was agreed that an Event was an activity that is organised and run by a club.
- The Board agreed to follow the correct H&S procedures in future.
- The Firing Range tenant requested advice on managing school groups using the area and he will be advised to contact the office where staff will assist him in arranging these visits.
- Woodland Group wish to commence planting on the 15th May and LM to finalise insurance for this work.

6. Finance Update:

- BT to review billing arrangements/frequency with SD.
- The Board agreed that the requirement to pay by direct debit would be a condition of all future licences and leases.
- Finance system will be changed to Zero
- CP advised that the Self-catering claim has been submitted to HLF for c. £208K, acknowledged by HLF and usually takes two weeks to process. CP is aiming to submit a lesser value claim to HES by end of this week.

6. Estates Update

- On the Self-Catering Project, power has been supplied to the five self-catering units. A site meeting is being arranged for this week. Await OneCall and Architects response on potential costs for external works (lighting, planting, etc.). Improvements to the revising design of the heating system are progressing with Haddows.
- Meetings with potential self-catering management companies are being arranged.
- On site tidy-up, AW and SD will produce a schedule of works and costs and how these fit with cash flow. Tidy up will consider the full costs of installing container storage that includes screening to determine what are the financial benefits to CDT.
- Board agreed that AW will open up discussions with neighbours at the ROC post to find out their intentions for this area.
- Unit 13 slight land alteration relating to the use of a door in a narrow corridor. CP to circulate plans of this area before and after to allow the Board to make an informed decision about its release. LM to respond to solicitors letter advising that the Board will make a decision about this and if the Board agree then it is a condition that CDT expect our fees to be recovered from the other parties.

7. Core Path Update

JL attended a recent meeting with PKC, Core Path Working Group, Crieff Development Trust and other interested individuals. The path is from Baird Monument in Crieff to Comrie village; it does not include the path to the Camp. The main obstacle to the Crieff to Comrie path has been landowners but at this time some signed consents have been obtained or a letter of agreement that they will progress has been received from most landowners. The group are feeling more confident that .

There has been an option of compulsory purchase but this takes some years to complete and is therefore a long term plan but it can lead to bad feeling with the landowners.

Sustrans advise that finance cannot proceed until the agreements are in place. They will fund 70% of the cost of the project. The cost of the project is between £430k - £470k. The Core Path Group are likely to seek funding assistance from organisations such as CDT.

On the right of way from the village to the Camp, JL requested all present send any historical details of this route to improve his understanding and assist with progressing this topic. The Safe Cycling Group would like to present their plans to the Board and following that CDT may wish to set up their own working group. CP will circulate maps of the right of way and servitude access to the Camp.

8. Events

Discussion on holding weddings at the firing range took place. It was noted that where locations had previously been rented to bookers without any further input from the

location owners, it was now necessary to appoint Covid Officers to manage such events under the current regulations.

AW would find a contact for the playgroup who use the firing range.

9. Volunteer Management

It was agreed that personal details about working group members should be held on CDT's Sharepoint rather than individual's group chair's pcs.

It was agreed that data on volunteers medical conditions or next of kin would not be held by CDT or working group chairs. Volunteers will be expected to keep this information on their person should it be required in an emergency.

It was recognised that working group "constitutions" had been drawn up about 10 years ago and should be reviewed to meet CDT's current aims and objectives.

10. AOB

- BT: Good, harmonious, meeting with the CHG last week and the group are moving in the right direction.
- Statutory Review Report. Request by HLF to see the draft report and the Board will provide this together with CDT's response.

12. Date of next meeting

Monday 17 May 2021, commencing 7pm

Meeting closed at 9.20 pm.