

Board Meeting
Monday 16 August 2021. 19.00 hrs.

1. Attendees and Welcome

AM welcomed attendees.

Directors present: A Moffat, H Buchan, W Thow, W Levack, C Palmer, B Urquhart

Staff present: S Dawe, L Manderson, A Warden.

2. Apologies

J Lang, D Robertson, H Wood

3. Minutes of Last Meeting

Approved.

4. Matters Arising from Last Meeting

B Urquhart raised his objection to the Board's decision at the last meeting not to uncover the Storyboards until the Visitor Attraction was re-opened.

AM made the point that the positioning of the storyboards was part of a wider discussion on the zoning of the Camp.

4. Health & Safety

- Some of the Bakery employees have contracted Covid-19. Bakery carried out cleaning of public toilet and CDT's cleaners will clean this tomorrow. Bakery will keep CDT advised of developments.
- Risk Assessment training will be offered to volunteer groups to enable them to carry out meaningful risk assessments. AM will advise further when costs and potential dates are known.
- Hedge on the road around Comrie in Colour and Orchard areas will be cut down by Orchard Group. Heights at corners will be just under 1 metre and 2 meters along the straight part of the road.

5. Board Members' Declarations of Personal Interest

No new declarations made.

6. Governance

- Registering right to buy: WL/AW have received differing accounts of actions regarding amending CDT's M&As. AW will check further. It was noted that the right to buy was focused on ensuring servitude access for CDT across the neighbouring farmland.
- Sub-group will be set up by AW. AW pointed out that governance of the CDT Board was the Board's responsibility and this group should be led by CDT Board members.
- It was recognised that having a 5-10 year plan, based on the strategy review, would guide future Board members in delivering CDT's aims and objectives.

Once the plan is agreed the Board will assign activities to Board members. It was noted that it was important to have input from the working groups. SD will aim to issue the strategy review report within the next two weeks to assist the Woodland Group to proceed with their consultation. AW will write the introductory letter to the report.

7. Finance Update

- Insurance: SD pointed out that should a building, that is not insured, be destroyed then there would be no income from that plot of ground. Buildings that should be insured are the self-catering and jailblock. Costs for insuring other tenanted buildings will be obtained. CP will check with HES whether A listed buildings must be insured.
- Self-Catering Association: BT has copy of last minutes. SD will circulate copy of M&As to Board.
Separate meeting to be held to discuss the future of this association. LM will co-ordinate dates.
Consensus of Board opinion is that if CHSCL members wish to take their shares value out of the organisation, then they should be allowed to do so.
- Prioritisation of CDT's aims should be prioritised to assist with funding applications and this will be added to next Board meeting agenda.

8. Estates Update

- Hillground event on 12 September
- Doors Open Day 18/19 September.
- Camp tidy up at entrance being arranged in time for above events.
- Unit 13 sale and small piece of CDT land going with it will be exchanged this week.
- Key focus on self-catering. Gable walls of unit 39 unstable and need to come down. Contractor and architects being pushed to provide completion programme and end date by Friday this week. Weekly meetings will take place with them to track progress.

9. Any Other Business.

- Motorcycle Rally on 7/8 August: good feedback and this group wish to return next year.
- Staff will produce fortnightly brief to Board with action progress. Board members requested to use these for updates rather than call into the office.

10. Date of Next Meeting

Monday 27 September at 19.00 hrs.

Meeting closed at 21.20 hrs.