

**Board Meeting**  
**Monday 18 October 2021. 19.00 hrs.**

**1. Attendees and Welcome**

HB chaired the meeting and welcomed attendees.

Directors present: H Buchan, W Thow, J Lang, W Levack, C Palmer, D Robertson, Blair Urquhart

Staff present: L Manderson, A Warden.

**2. Apologies**

A Moffat, S Dowe

**3. Minutes of Last Meeting**

Approved.

**4. Health & Safety**

No items raised.

**5. Board Members' Declarations of Personal Interest**

No new declarations made.

**6. New Members**

4 new members were accepted onto the membership.

**7. Self-Catering**

- Close to practical completion of first five self-catering units.
- Architect will identify snagging issues this week .
- Footpath on west side now tarmacked and soft areas seeded. Hedging will be planted around perimeter.
- Progress meetings held fortnightly with CDT staff and CP. At this week's meeting furniture order to be agreed and then placed.
- Payment claim to HLF: Financial information submitted and HLF require more information on the written report which CP is attending to. Payment claim no. 2 to HES in progress.

**8. Recruitment of Estate Manager**

The Board agreed to give direction to the CEO to appoint an Estate Manager as a matter of urgency.

**9. Right to Buy**

Discussion took place on the suggested purchase of Cultybraggan Farm. There are various permutations of purchasing parts of the farm, starting from purchasing the right of way access to the village to allow it to be upgraded, through to purchasing the whole farm.

It was noted that there had been some expressions of interest from potential purchasers who had already viewed the farm.

It was recognised that the group who are interested in purchasing some or all of the farm would need to submit a detailed proposal to the CDT Board for the Board to make an informed decision on whether the sale and future operations could or could not be managed by CDT.

The Board agreed that M&As should be amended such that CDT would be in a position to purchase any property in future. The Board agreed that AW would continue to work with CDT's solicitors to amend the M&As and AW will be instructed to ensure that all of CDT's servitude rights are protected within the sale of Cultybraggan Farm.

It was recognised that CDT would work to establish a good relationship with any new neighbour such that rights of ways and servitude access would be honoured by all parties.

#### **10. CHSCL**

There is a committee meeting tomorrow evening regarding the newsletter to members and the way forward.

#### **11. Estates Update**

- Self-catering: Engineers on site this week to carry out work on the heating system in the boiler room.
- Infrastructure: Pipework being run across back of units 47-51 up to 22-57.
- Containers are in temporary positions just now until hardcore is in place.
- Broadband fiber being run behind units 15 and around to allotments huts.
- Gas back up boilers: engineer attending to maintain them and assess the likely reliability of these boilers given their age.
- Site Manager recruitment: paperwork will be completed this/next week.
- Caravan at north of site: Board agreed that AW communicate with PKC Council to find out what the owner's intentions are.
- Speed bumps: Gairns will be putting in the speed bumps along the back.
- Electricity: confident that the reason for loss of electricity will be confirmed in the near future.
- Assisted Entier regarding gas leak in their plant room and provided them with contact who would be able to assist them with resolving this issue.
- Unit 1: change of use will be applied for to allow this unit to be rented.

#### **12. AGM**

It was agreed the date would be 13 December such that audited accounts can be presented to the members.

AW suggested that other local groups be invited to put up stands and following the AGM a social evening with wine and snacks. AW will propose local groups to the Board.

**13. Any Other Business.**

- A 6-month contract has been offered and accepted to fill the VSO position with the key focus on opening up the visitor attraction and setting up the self-catering operation. This is for 4 days a week commencing 25 October,

**14. Date of Next Meeting**

Monday 15 November at 19.00 hrs.

Meeting closed at 21.05 hrs.

Approved