

Board Meeting
Thursday 21st March 2024 19.00 hrs. Hut 4 Cultybraggan Camp

1. Attendees:

Directors: J Spurway (Chair), L Brown, W Levack, C Palmer, D Robertson, M. Temple, M. Key, S. Bond, K. Norton

Apologies: C Palmer

Staff: S Anderson

Approval of Previous Minutes 2024-3-7. LB clarified that he had not been tasked with approaching two possible Comms volunteers but would be happy to be involved in this came about. Minutes proposed by WL and seconded by MT.

Declaration of Personal Interest (DPI): no new DPI since last meeting. All DPI of new members updates on Register of Personal Interest for CDT Board Members.

Updates from Board Members

CP (by email)

- Working on Community Ownership Fund Application

DR

- Drainage Issues. DR is waiting for costings from a contractor who could remove the blocked waste and deposit it onsite in Klargester chamber.
- Hut 15a DR & MT organised a temporary heating solution for the tenant to be used if the Bio-mass was not working. They also discussed some long -term solutions for heating.
- DR is checking reports of water ingress at Hut 47 – proposed that were some simple solutions to the issue.
- CW is checking reports of vandalism at the allotments.

KN

- KN meet with Count Accountants. KN suggested measures for bringing some accounting functions inhouse to reduce costs.

WL

- There is an ongoing issue with VAT charging from the self-catering agents. RM had been engaging on this issue and would not be part of KN's role of treasurer.
- There was a proposal to register the final hut, Hut 38, with PKC short-term lettings, cost £530, as soon as possible within financial constraints.
- Action: MT will become the named contact for the self-catering huts and will receive the statements from the letting agents

LB

- Comrie Community Council discussed the Community Action Plan. There is currently no funding from PKC but they are assessing next steps.

- There is a planning application for new houses in the adjacent land which closes on the 11th April

MT

- MT investigated the legality of cafés and food sales on site. Any café would need to sell pre-packaged food but this would need to be stored appropriately. Café operators and the venue would need to have Food Hygiene Certificates. JS asked MT to clarify about any license needed for a cafe SA offered to introduce MT to Innerpeffray Library staff who have gone through the process and may have some advice. There was discussion around the possible people to run any service. KN agreed to contact the previous coordinators of a pop-up-café to see if they would be interested. DR suggested using the Comrie Fortnight mobile café if appropriate.

Finance

- KN confirmed as treasurer and will carry out handover with the Chair, previous treasurer (RM) and Colin Crawford, and Count Accountants

Estates

- DR & MT proposed accessing tar to carryout inhouse pothole repairs. They will investigate and inform board of plans
- There was a discussion around plans for weed killing and grass cutting arrangements.

Staff

- A candidate has been appointed to the post of Estates Officer and will start on the 9th April 2024. SA to check all ok with the draft contract.

AOB

- WL is resigning after 19 years of service as a trustee at CDT. The Chair and trustees thanked him for all his years of service to the trust and wished him well for the future.
- MK asked about using storing equipment in the old gas mask store. DR warned that it was damp. MK was not part of the vote and trustees agreed to allow this with a review in 6 months.
- MT informed the board that there would be a presentation about the proposed Veterans Hub and that the results would be shared with the board for debate and decision.
- 3 possible board members were suggested (2 female, 1 male) and they will be approached to see if they would like to become trustees.
- JS updated the board on the progress with the proposed Music Hub. They are putting together a funding application to renovate and equip the Hut, Hut 64.

DONM – Last Thursday in April (2024-4-25).