



## Comrie Development Trust

**Minutes:** Board Meeting 31<sup>st</sup> July 2024, 7pm Hut 4 Cultybraggan Camp

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**Trustees Present:** Mark Temple (Chair), Chris Palmer, Davie Robertson, Miles Key, Jeremy Spurway, Andrea Loudon

**Apologies:** Lindsay Brown, Ken Norton (Treasurer)

**Staff Present:** Seona Anderson

**Minutes of Previous Meeting, 25.6.2024:** Proposed by Chris Palmer, Seconded by Jeremy Spurway

**Declaration of Interests:** No new declarations of interest since previous meeting

### Finance Group

- Focus in on signing leases with existing and new tenants
- The Finance Group are working to get payment plans on the aged receivables through the Monday Estates meeting and individual meetings
- We have set up payment plans for our largest aged payables
- The Finance Officer post will be advertised imminently and SA, KN, MT will produce an interview matrix.

### Estates Group

- The Monday Estates Group meetings and interviews with tenants is working well.
- There was a question about the wording of the lease about responsibility for the exterior of the huts. CDT is responsible for ensuring that the exterior is wind and watertight.
- Cattlegrid. A repair was attempted by redoing the wells and packing the edges, however this did not resolve the problem. There are 2 options, to fix/replace or to remove and fill it in. Repair estimates were around £6-7000. CP will talk to the Orchard Group about the options.
- Café. CW has made an application for a temporary license and is still waiting for the inspection by PKC. An appointment was made but they did not turn up.
- Events. The VMCC Rally will be happening the first weekend in August.

### Trustee Updates

#### Chris Palmer

- Update on the Community Ownership Fund, still waiting to hear about submission date, CP will call consultant

#### Andrea Loudon

- The Heritage Group meeting went well. They had an exhibition in Comrie about Comrie heritage as well as the camp during the Comrie Fortnight which went well. Fiona

Davidson highlighted a fund to assess and upgrade digital communication for the Heritage Group. AL with help to prepare an application.

- Allotments Group have completed a walkaround to assess conditions of the plots to determine if the plots should be reallocated to those on the waiting list. There are also discussions around the future uses of huts 106 and 107.
- Orchards Group – apple day will be on the 20<sup>th</sup> of October and the Orchard Group are investigating the license arrangements.
- Community Woodlands are having an open event on Sunday 4<sup>th</sup>

### **Any Other Business**

- Officers Mess Upgrade. JS suggested the project needs a snappier name. Everyone agreed to come up with suggestions. MT is communicating with the filming company for the potential crowdfunder.
- JS identified the need to refocus on the strategic plan for the future and a common vision for CDT activities. AL suggested working on a baseline of current activities and metrics for assessing progress, and JS agreed to share previous strategies
- Events: the Woodland Trust are coming on the 28<sup>th</sup> of September. The details and costing of the Scything Festival need to be determined.

**Date of Next Meeting:** provisionally Thursday 29<sup>th</sup> August