

**CDT Board Minutes 7<sup>th</sup> November 2024, 7pm, Hut 4 Cultybraggan Camp**

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**Present:** Mark Temple (MT) Chair, Ken Norton (KN) Treasurer, Fiona Blacke(FB), Davie Robertson (DR), Lindsay Brown (LB)

**Apologies:** Jeremy Spurway, Andrea Loudon

**Staff Present:** Seona Anderson (SA), Olena Mazna (OM)

**Declaration of Personal Interest:** no change since previous meeting.

### **Board Meeting**

**Minutes of Previous Meeting** (26<sup>th</sup> September 2024): proposed by KN and seconded by DR

### **Cattlegrid**

- The trail cameras have been installed at the allotments/orchard area and at the front gate. AL will be asked to give an update on the allotments/orchards position with the new trail cam data and process with fencing grants before the next stage of removing the grid can go forward.

### **Estates**

- The museum roof leaks and there are 2 parts to repairing this: short term patching with felt and applications for grants to cover the cost of repairing this A grade listed building to the correct legal/planning requirement.
- The maintenance shed is being fitted out in the old biomass store
- SA is working on the information for the new license application for short term lets & will up date on progress.
- DR to ask Julian about the possible owner of the other electricity meter on site.
- The Klargestor has had several problems with too much fat. It needs to be drained and cleaned for the bacteria to re-establish. Fat traps on relevant business tenants on site need to be checked regularly.

### **Finance**

- OM presented the financial overview of CDT debts. The top 10% of debtors are responsible for 79% of the debts owed to CDT.
- OM highlighted several debts which needed to be written off and this was agreed by the trustees present.
- OM highlighted that there were some assets which our accountant could not identify and OM will liaise to identify and present to the board for write off if necessary.
- Comrie Heritage Group are looking at options for having their own card reader in the museum linked to their bank account. The other option is that we continue with the current arrangement that the card reader is linked to CDT bank account and we transfer



the money to the heritage group. The museum is now closed for the winter but the issue needs to be resolved before it is reopening in spring 2025.

**DONM:** 5<sup>th</sup> December 2024

Approved