



Comrie Development Trust: Board Meeting 26th June 2025
Hut 4, 19:10

Present: Andrea L; Davie R; Fiona B; Jeremy S; Ken N; Lindsay B; Mark T; Miles K Apologies:
Adrienne C

1. Declarations of interest

2. Minutes of previous meeting

- JS requested clarification of item #9 Funding application: the Board approved preparation of Camping Proposal, not submission. Action: FB to share proposal document with Board
- proposed JS; seconded AL

3. Finance report:

- Olena presented overview of finance:
June income exceeded expenditure
July income projection is insufficient to cover anticipated expenditure

4. Self-Catering:

- FB reported discussion with letting agents, Clarke-Anderson:
 - mechanism for block booking in support of wedding/events at Camp
 - potential to boost occupancy by installing EV chargers
 - proposed 10% discount for Trust members via discount code to boost winter occupancy
 - Action: KN to chase Courier and Scotsman re. feature

5. Wedding hosting:

- FB: discussed with Comrie Croft's wedding organiser - very enthusiastic about scope at Camp
- potential to develop capacity incrementally

6. Estates:

- Action: promote letting availability via Business Gateway
- woodstove safety audit – Action: to share H&S guidance with tenants
- Klargester Biodisc wastewater treatment plant ▸ £5k to repair
 - 1 ▸ discussion of fat-trap;
Action: Estates Manager to request Briggs' report of survey
 - detail to be discussed at Estate group ▸
Action: FB/SeonaA to issue guidance on responsible drain use
- Tenants' meeting 2025-06-22:
 - broadly positive
 - explained solar bid
 - discussed path/gate access
 - CARES fund for community building
 - discussion of timing of invoicing; some struggled with quarterly invoices– these are cheaper and better resource use for CDT– tenants are welcome to pay

monthly SC & rent as long as exact amounts are submitted ▶ discussion of bins:- issue raised of insufficient number, suitable location, and recycling capacity- Action: Estates Manager to investigate options in conjunction with MT- potential for locked enclosure to reduce fly dumping
▶ discussion of site map; being prepared by KN / ChrisP

7. Solar PV project

- £200k initial bid to cover: ▶ feasibility study ▶ fencing ▶ ground screws ▶ pads for BESS •
- next phase: ▶ £400k- 250kW pk capacity- 750 MWh BESS- £15000 of £90000 pa into camp connections- £25000 fund to community

8. Path/gate access to RoW by Munitions' Store:

- gate requested from PKC
- new gate for NE corner of Camp to replace current dilapidated steel gate

9. Groups and leads: 2

- discussion of groups:
 - ▶ these should comprise:- at least 2 lead Board members on CDT operational groups for resilience, and- 1 Board member liaising with established working groups
 - ▶ ensure that decisions adhere to framework, and that leads understand when to escalate decision to Board
- proposed leads: ▶ Estate - MK/MT ▶ Finance - KN/possibly FB ▶ Comms & IT & marketing - LB/JS ▶ Environmental - AL/JS ▶ Heritage liaison - DR ▶ Woodland/orchard liaison - AL

10. Staffing

- discussion of transfer of some of Seona's tasks to Estate Mgr
- Action FB: review of job descriptions - Est Mgr: MT, Finance Ofcr: KN, Admin Ofcr:

11. Communications

- website development - TechArmy
- Action LB progress next week re. scope for project
- ▶ £120 hosting p.a.

12. AOB

- Cultybraggan sleepout 25th July
- Membership drive
- ▶ F Martin would like to assist
- HCF update: Sara C. has been progressing surveys and is on track to present draft report
- MS365: we pay Microsoft subscription for SharePoint and MS365 but need to make more use of it to make it worthwhile ▶ LB asked who uses a computer (rather than tablet/phone) > not enough people. SharePoint is likely unsuited. Discussion TBC



DONM:2025-07-24