



CDT Board Meeting

Date, Time & Location: Hut 4, Cultybraggan Camp, 25th September 2025, 7.10 pm
Minutes

Present: Fiona Blacke (FB) Chair, Andrea Loudon (AL) Vice-Chair, Davie Robertson (DR), Mark Temple (MT), Jeremy Spurway (JS), Lindsay Brown (LB)

Staff: Olena Mazna (OM), Seona Anderson (SA)

Apologies: Ken Norton (KN) Treasurer, Adrienne Clark (AL)

Declarations of Personal Interest: None since previous meeting

Minutes of Previous Meetings: Minutes from 24.7.2025 Proposed by MT, Seconded by AL.

Minutes from 21.8.2025, AL had some comments on these minutes which will be passed to SA for editing, Proposed by MK, Seconded by DR.

Chairs Report

- FB, SA & Colin Crawford attended the DTAS Conference in Glasgow and we are eligible to apply for DTAS grants. We attended workshops on income generation about legacy fundraising, sustainable tourism income, as well as making contacts with different organisations who have carried out projects similar to those proposed at Cultybraggan. In particular West Lothian DT has build a solar farm and runs a community benefit scheme from the money it raised.
- FB is going to meet with Logos Youth Project about a potential bid to the Fairer Communities Fund run by PKC. The project would involve Logos, the Community Council, Sound Lab and Craig Dobney. It would be for c.£3,000 for Logos to employ a contract youth worker to find out about the needs and suggestions of young people in the Comrie area.
- FB is also planning to prepare an application for the DTAS Strengthening Communities Fund Business Development Grant for up to £35,000 to develop the heritage, tourism, weddings offer. The deadline is the 3rd of November. Action JS will provide previous heritage costings from 2022.

Finance Update (OM)

- The debts are down from £150,000 to £74,000, of which £53,000 is unlikely ever to be paid
- Cashflow for September: there was extra income from events and camping and most of the rent was paid on time. However there are extra costs including the replacement of the Klargester unit.
- There is currently £47,000 on account but this includes restricted funds for the community woodlands and other grants.
- Forecast for the next 3 months: there are fewer outstanding debts, we are currently running a £6,500 deficit each month and by February if this continues we will be in deficit.
- Action: FB to organise an income generation workshop to address the deficit



Estates

- MT: the water pipe from the allotments to the Klargester has been restored and the new Klargester barrel has been installed. CDT would formally like to thank Quentin Lyle for his assistance.
- The aim is to install electronic gates which will shut after dark to prevent the deer from entering the camp now that the cattlegrid has been removed. As an interim measure SA will email the tenants to ask them to shut the gates between dusk and dawn. MT was clear that gate duty would not be added to the role of estates staff. JS suggested an alarm system that will keep a record of all the times the gates are not shut. This can be correlated with the ANPR system to identify who is not closing the gate.
- CDT would formally like to thank Billy Malloy for this assistance with the cattlegrid removal and several other tasks on site.
- A gravel path has been laid from to the portacabin toilets on the recreation ground.
- MT noted the lack of capacity in Estates to manage all the different tasks. CDT would formally like to thank Rab Patterson for all his help as an estates volunteer. Action FB to investigate the options for an estates apprenticeship.

Heritage

- The museum will stay open in October until the roof gets fixed. Chris Palmer has been in touch with Aim Developments who are planning to do the work in November and they think the work will take about 3 weeks. All details are to be confirmed.
- FB, Frances Trees and John King have been invited to German National Day by the German Consulate in Edinburgh.

Environment

- AL has met with Jen Newell about the Green Living Fund. Jen is planning to apply for £3000 to run a schools project called Generation Restoration
- AL also talked to Jen about running Vision Fest from Cultybraggan. This would be a two week event running in November to bring together different community groups to discuss different visions for the future of Comrie. DECISION: the trustees agreed to allow Jen to use space at Cultybraggan to run Vision Fest.

Communications

- LB has produced a draft plan for integrating the websites. Action: LB, JS and SA to meet again to discuss next steps.
- The new Estates Administrator is interested in social media and when she is established in the estates role she might be able to assist with this area.

Staffing

- The new Estates Officer started on the 16th of September. After her induction into the estates administration role SA will discuss other potential areas such as events and social media if there is enough capacity.

Conservation Management Framework

- There was discussion about the large scope of the work that was advised under the recent Conservation Management Framework but also about the quality of the work and the ability it gives CDT to prioritise all the conservation actions. Action: SA to print off some hard copies for heritage group and others.
- SA to work with Sara Carruthers on a shorter key findings version
- The trustees agree to hold a separate meeting to discuss the next steps in conservation planning for Cultybraggan. Action: SA to send out Doodlepoll for meeting in late October, early November.

Community Action Plan

- FB is planning to meet with all the stakeholders, including Logos, to discuss next steps.
- There are two mentions of CDT in the Community Action Plan: contributing to the future growth and sustainability of Cultybraggan Camp, and on the affordable housing section.

AOB

- Pumpkin Day is going to tie in with Apple Day on the 19th. SA to send out an email to tenants about taking part.
- CDT should send a letter of thanks to the Lyles for their support.
- There is an option for CDT trustees to do a 2 hour session in the community at the library each week
- JS advised sending an email to tenants reminding them to make sure any stoves are safe and to ensure that they have a working carbon monoxide monitor. Action: SA to send email.

Actions

- JS to provide previous heritage figures to FB for Strengthening Communities application.
- FB to organise an income generation workshop to address the deficit
- SA to email all tenants to inform them to keep the gates shut between dusk and dawn to prevent the deer from entering the camp.
- FB to investigate the options for an estates apprenticeship.
- LB, JS and SA to meet again to discuss next steps on CDT websites
- SA to send out Doodlepoll for meeting in late October, early November to discuss next steps with the Conservation Heritage Framework.
- SA to send out an email to tenants about taking part in Pumpkin Day
- JS advised sending an email to tenants reminding them to make sure any stoves are safe and to ensure that they have a working carbon monoxide monitor. Action: SA to send email.

Decisions

- The trustees agreed to allow Jen to use space at Cultybraggan to run Vision Fest.